



Section Name	OHSAS Policies	Issue Number	08	Authority
Section Number	5.3c	Page	1 of 1	K. Littler
		Issue Date	02-01-18	

Company Occupational Health and Safety Management Policy

The Senior Management Team of Burtonwood Generator and Switchgear Services Limited will: -

- Establish, document and implement Occupational Health and Safety Management System to manage the OH&S risks associated with all our premises and activities whether routine or non-routine.
- Regularly monitor our performance, hold periodic Management Reviews, set achievable OHSAS objectives and revise our OH&S Management System as necessary to ensure its continuing suitability, adequacy, relevance, appropriateness and effectiveness so that we achieve our objective of continuous improvement.
- Provide sufficient resources to meet the requirements of current Health and Safety legislation and aim to achieve the standards of 'Good Practice' applicable to all our activities.
- Actively promote an open attitude to OH&S issues, encouraging staff to identify and report hazards so that we can all contribute to creating and maintaining a safe working environment throughout our organisation.
- Communicate and consult with our staff on all issues affecting their occupational health and safety. In doing so, bring this policy to their attention, displaying this policy in a prominent position throughout the organisation and making it available to interest parties and required.
- Provide adequate training for our staff to enable them to work safely and effectively, and to ensure that they are competent and confident in the work and duties that they carry out.
- Carry out and regularly review risk assessments to identify OH&S hazards and existing control measures.
- Prioritise, plan and complete any corrective actions required to reduce risk to an acceptable level.
- Maintain all our premises and work equipment to a standard that ensures that OH&S risks are effectively managed.
- Ensure that responsibilities for OH&S are allocated, understood, monitored and fulfilled.
- Retain access of competent advice and assistance through the support of Croner Consulting, thereby ensuring that we are aware of relevant changes in OH&S legislation and 'Good Practice'.
- Provide Health and Safety surveillance for staff where appropriate and maintain records.
- Co-operate with other organisations on construction sites to ensure that they are aware of any risks to their employees and other people posed by our activities; that we are aware of any risks to our employees from their activities; and that we comply with the requirements of relevant legislation.
- It is the duty of all of us when at work: -
 - To take reasonable care of our own safety
 - To take reasonable care of the safety of others who may be affected by what we do or fail to do
 - To Co-operate so that we can all comply with our legal duties
 - To ensure we do not interfere with or misuse anything provided in the interests of OH&S

Signed:

Mr. K. Littler

Managing Director.

Burtonwood Generator & Switchgear Services Limited

Dated: 2nd January 2018



Burtonwood[™]
Generator & Switchgear Services

COMPANY ENVIRONMENTAL POLICY

Form number BGS-168

Burtonwood Generator and Switchgear Services Limited have a determination to maintain and improve "the world around us" by means of effective environmental management processes' to the requirements of BS EN ISO 14001: 2015.

Flexibility and willingness to change, through the habitual involvement of all employees in the process of continual improvement of working systems and practices, is the key to success for Burtonwood Generator and Switchgear Services Limited.

The Company will operate a Management System that will facilitate the achievement of the following Company-wide objectives:

- 1.0 To comply with all applicable legislation and regulations and the requirements of our customers, the industry trade association and any party having an environmental impact on the Company.
- 2.0 To continuously improve services & operational efficiency through appropriate investment in both equipment and personnel.
- 3.0 To continuously improve energy efficiency and waste minimisation.
- 4.0 To prevent pollution.
- 5.0 To ensure that this Policy is displayed in prominent locations and communicated to all employees and sub-contractors.

To use regular Management Review meetings as a framework to set, review and maintain and amend environmental objectives and to assess this policy for current relevancy.

Signed:

Mr. K. Littler

Managing Director.

Burtonwood Generator & Switchgear Services Limited

Dated: 30th January 2018



BurtonwoodTM
Generator & Switchgear Services

COMPANY QUALITY POLICY

Form number BGS-167

The Senior Management Team of Burtonwood Generator and Switchgear Services Limited shall undertake to maintain all services within the scope of the Company's Registration, to the requirements of BS EN ISO 9001: 2015. The service offered is the "The manufacture, supply, installation, hire and servicing of diesel generators and associated equipment. The design of generator control systems"

The Senior Management Team shall also ensure that all services offered are within all applicable statutory and legal requirements. In effecting the service offered, the company shall also ensure that the needs and expatiations of any interested parties are taken into consideration.

It is the Company's policy to provide quality of service throughout the entire sphere of its operations both in quality of the product and in all association with its customers. It is the company's aim to achieve and if possible exceed, all customer requirements and expectations.

To this end the Senior Management Team shall:

- Employ systems to review and assess Customers' perception of the company;
- Set, review and maintain achievable quality objectives;
- Implement and maintain a continual improvement programme to enhance the effectiveness of the Quality Management System.

These processes shall be controlled through the framework of the Management Review Meetings.

The Senior Management Team shall implement periodic management reviews and a structured process of Management Meetings and routine audits to measure the effectiveness of these systems.

The Senior Management Team shall also have the responsibility for the effective implementation and communication of this Quality Police throughout the Company and to ensure that all personnel are aware of, understand and abide by this policy.

The Company's organisation structure shall address this policy with the Senior Management Team who have the authority to ensure that through efficient service realisation aided by effective Quality Planning, all customer requirements are satisfied.

The foregoing policy statement shall be subject to periodic review and is made on the authority of the Managing Director of Burtonwood Generator and Switchgear Services Limited.

Signed:


Mr. K. Littler

Managing Director.

Burtonwood Generator & Switchgear Services Limited

Dated: 30th January 2018